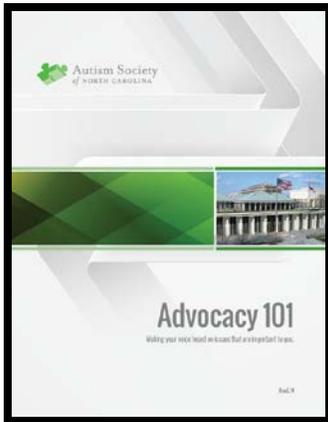


## Tips for Contacting Your Legislator



The Autism Society of North Carolina (ASNC) works directly to improve the lives of individuals and families affected by autism through advocacy, training and education, and direct services. Advocacy is at the heart of what we do. We give those with autism a voice in public policy by maintaining relationships at the state legislature and other policy-making entities. While ASNC advocates on behalf of people with autism and their families, it is critical for people to advocate for themselves. Making your voice heard on issues that are important to you is the focus of this handbook. Our toolkit will guide you through writing, calling, or visiting with your legislators.

To read the toolkit, please [click here](#).

For a version you can download, please [click here](#).

- Don't underestimate your influence: Legislators pay attention to the issues raised by voters in their communities, especially during an election year. The hometown connection is essential to getting a legislator's attention. Be sure you are registered to vote.
- Know your legislators: Before contacting your legislator, do a little homework. The North Carolina General Assembly website, [www.ncleg.net](http://www.ncleg.net), is user-friendly and comprehensive. Look up your legislator's name, background, voting record, and committee assignments. You can also check the status of bills, send an email to legislators, and follow the legislative calendar.
- Don't forget the legislator's staff: Get to know the staff in your legislator's office. They often have more time to devote to your concerns and have considerable influence with the legislator.
- Know your local officials: Legislators respond to the needs and desires of local officials. Ask local officials for their help in your advocacy efforts with your legislators.
- Identify yourself as a constituent: Being a constituent is important, so always identify where you live and how you are connected to the community. Include your name, address, phone number, and email address in all correspondence.
- Remember human nature: Like everyone else, legislators respond better to courtesy and appreciation. Legislators get many more complaints than

compliments. Threats and ultimatums do little to convince a legislator to support your position. Be polite, positive and non-partisan.

- Write a letter: Here are some suggestions:
  - Don't assume you need to be an expert in legislative advocacy: You are the expert in knowing your child and what supports you and your family need. Make contact with your legislator as a concerned parent and voter about an issue important to you. You set the stage with your legislator for Autism Society of North Carolina staff to follow up on the issue(s) you raise.
  - Say "thank you" before you say "please": Open your letter by thanking legislators for their past support. If they are new to the job, thank them for their commitment to public service. Let them know that you appreciate their efforts on your behalf. Even if you disagree with their positions, they are more likely to listen to you if you recognize them for their work to represent you.
  - Tell your story: Your own story is your most persuasive message. When contacting your legislator, share your experience about what has and has not worked for your child and family. Share your experience – your struggles along with your suggestions for solutions. Ask for the action you want your legislator to take. Be positive and courteous. Again, always identify yourself as a constituent by including your name, address, phone number, and email address in your correspondence. Thank them for their support.
  - Use your own words: The most effective letter is a personal one, not a form letter. If you are using a form letter as a guide, modify it to express your message in your own words.
  - Send an email: Write the email as if it were a personal letter. Identify yourself as a constituent.
  
- Invite your legislator to visit: When legislators feel connected to your issues, they will be more likely to offer their support. Invite your legislators and their staffs when you are holding an autism awareness event, program, or celebration of any kind. Legislators appreciate opportunities to interact with their constituents, especially during an election year. Let them know when local press might cover the event. Send a thank you note to each legislator who attends.
  
- Make a visit to the legislator's office at home or in Raleigh: When the legislature is not in session, a visit to the home office will be less hectic. Here are some suggestions for your visit:
  - Call the office and identify yourself as a constituent.
  - Go with a friend or a group to make the visit less stressful.
  - Prepare for the visit by defining what you want to accomplish. Know your issue(s) and your suggestions for solutions. Prepare to be brief and to the point.

- Don't overload a visit with too many issues. Focus on one or two.
  - Thank your legislator for past support. If they are new to the job, thank them for their commitment to public service.
  - Explain why your issues are important and make some suggestions for solutions.
  - Be specific about what you are asking your legislator to do.
  - Ask for their advice on what else you can do to make your advocacy efforts effective.
  - Close on a positive note. Thank them for their time. Restate the issue and your suggestions. Be specific about what you want them to do.
  - Regardless of the outcome, always send a thank you letter.
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- Attend candidate forums, especially during an election year: Listen for your legislators' responses to questions and how you can connect your issues with theirs. Ask questions from the audience – be respectful, appreciative, share your experience and your recommendations. Talk with your legislator after the forum and personalize your contact.
  - Remember you are not alone: Expand your reach by asking family and friends to contact their legislators. Share the user-friendly General Assembly website ([www.ncleg.net](http://www.ncleg.net)) so they can identify the legislators from their home districts.
  - Stay informed: Once the legislative session starts, things happen quickly. Often there is little notice before an issue comes up for a vote. There will be times when a legislator needs immediate feedback from you on an issue. The Autism Society of North Carolina's e-updates and legislative alerts will keep you informed. Register by [clicking here](#).

Contact Jennifer Mahan at [jmahan@autismsociety-nc.org](mailto:jmahan@autismsociety-nc.org) or 919-865-5068 for questions about working with your legislators. When possible, send a copy of your correspondence with legislators to ASNC (Attention: Jennifer Mahan), so we can follow up. The address is:

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